



Personal  
Finance  
Society  
Standards. Professionalism. Trust.

The Personal Finance Society (the "Society")  
20 Aldermanbury, London EC2V 7HY  
Telephone: +44 (0)20 7417 4436  
Website: [thepfs.org](http://thepfs.org)  
Company number 5084125  
Registered in England & Wales

# Notice of Annual General Meeting 2018

Notice is hereby given that the Annual General Meeting of the Society for 2018 will be held at The Great Hall, 20 Aldermanbury, London EC2V 7HY at 2pm on Monday 17 September 2018 to receive the Report from the Chief Executive and to consider and, if thought fit, approve the following resolutions which will be proposed as Ordinary Resolutions 1 to 8:

The **ordinary business** of the Annual General Meeting as prescribed in the Articles of Association (Article 6.2):

1. **That** the Report and Financial Statements of the Society for the year ended 31 December 2017 be received and adopted.
2. **That** BDO LLP be reappointed as Auditors of the Society for the financial year ending 31 December 2018 and that the Directors be authorised to agree their remuneration.

The **special business** of the Annual General Meeting as prescribed in the Articles of Association (Article 6.2):

3. **That** the resignation of Sharon Sutton, who retires by rotation as a Member Director of the Society, be accepted.
4. **That** Sarah Lord, who retires by rotation as a Member Director of the Society at this Annual General Meeting, be reappointed as a Member Director as approved by the Board of Directors.
5. **That** Adam Owen, who retires by rotation as a Member Director of the Society at this Annual General Meeting, be reappointed as a Member Director as approved by the Board of Directors.
6. **That** Jonathan Rees, who retires by rotation as a Lay Director of the Society, be reappointed as a Lay Director of the Society, as approved by the Board of Directors.
7. **That** Vanessa Barnes be appointed as a new Member Director of the Society, as approved by the Board of Directors.

8. **That** Caroline Stuart be appointed as a new Member Director of the Society, as approved by the Board of Directors.

By order of the Board  
Rowan Paterson, Company Secretary  
15 May 2018

The following information is available on the website ([thepfs.org](http://thepfs.org))

- Annual report and Financial Statements for 2017
- Biographies for Member and Lay Directors being appointed or reappointed
- Proxy form

Please let us know of any particular needs that you may have which may affect your ability to attend. This will enable us to discuss your requirements and consider any reasonable adjustments that may be required. Please contact Bola Bello on +44 (0)20 7417 4436 or by email at [bola.bello@cii.co.uk](mailto:bola.bello@cii.co.uk)

# Notes

1. Please note that only Full Members of the Society are permitted to vote on the above resolutions. Full Members must have paid their subscriptions as are payable and may be asked to provide their personal identification number (pin) on arrival, if attending in person. Bye-Law 3 defines Full Members as “such persons who are:
  - 3.1 holders of the Financial Planning Certificate or Certificate in Financial Planning qualification (Note: now includes Certificate in Financial Services) issued by the Institute\* (or other qualification as the Board may deem acceptable from time to time which shall be equivalent or higher); and
  - 3.2 admitted in accordance with the provisions of these Bye-laws upon payment of such subscription fee as the Board may from time to time determine.”
2. Notwithstanding Note 1 above, a member entitled to attend and vote is entitled to appoint a proxy to attend and, on a poll or show of hands, to vote instead of him or her. A proxy need not be a member of the Society.
3. To be valid, a proxy form and any power of attorney under which it is signed must reach the registered address of the Society by **8.00 am on Monday 17 September 2018. If posted it must be sent to: Julie Arthy, The Personal Finance Society, 20 Aldermanbury, London EC2V 7HY.** If scanned it must be emailed to [julie.arthy@cii.co.uk](mailto:julie.arthy@cii.co.uk)
4. In addition to postal voting, this year the Society has introduced online proxy voting for members. All members with registered email addresses will receive an email around 10th August 2018 from [onlinevoting@electoralreform.co.uk](mailto:onlinevoting@electoralreform.co.uk) with instructions on how to vote. If you do not receive this email you can email [onlinevoting@electoralreform.co.uk](mailto:onlinevoting@electoralreform.co.uk) or call **+44 (0)20 8889 9203** to arrange for this email to be re-sent. Voting takes place at [ersvotes.com/pfsagm2018](http://ersvotes.com/pfsagm2018)
5. Please note that members are only entitled to vote once. Where an individual votes online and submits a hard copy proxy form only the online vote will be counted. A vote cast in person will override any vote cast using the proxy form, or online.
6. If you vote in advance and subsequently attend the AGM, please tell us at the beginning of the AGM that you will be casting your vote in person.

\* Chartered Insurance Institute



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