



Personal
Finance
Society
Standards. Professionalism. Trust.

The Personal Finance Society (the "Society")
3rd Floor, 20 Fenchurch Street,
London, EC3M 3BY
Telephone: +44 (0)20 7417 3584
Website: thepfs.org
Company number 05084125
Registered in England & Wales

Notice of Annual General Meeting 2021

Notice is hereby given that a virtual Annual General Meeting of the Society will be held at **2pm (BST) on Tuesday, 14 September 2021** to receive the Report from the Board of Directors and to consider and, if thought fit, approve the resolutions set out below, each of which will be proposed as an Ordinary Resolution.

Please refer to the notes overleaf for instructions on how to participate in the AGM.

The **ordinary business** of the Annual General Meeting as prescribed in the Articles of Association (Article 6.2):

1. **That** the Report and Financial Statements of the Society for the year ended 31 December 2020 be received and considered.
2. **That** BDO LLP be reappointed as Auditors of the Society for the financial year ending 31 December 2021 and that the Directors be authorised to agree their remuneration.

The **special business** of the Annual General Meeting as prescribed in the Articles of Association (Article 6.2):

Note: John White retires as a Member Director having completed his maximum permitted term under Article 9.12, and Jonathan Rees retires under the provisions for Lay Directors of the Society (Article 9.10) having completed his maximum permitted term under Article 9.12.

3. **That** Elizabeth Bastin, who retires by rotation as a Member Director of the Society at this Annual General Meeting, be reappointed as a Member Director as approved by the Board of Directors.
4. **That** Gordon Wilson, who retires by rotation as a Member Director of the Society at this Annual General Meeting, be reappointed as a Member Director as approved by the Board of Directors.
5. **That** Anthony Ward be appointed as a new Member Director of the Society, as approved by the Board of Directors.

By order of the Board
Sarah Lord, President
18 August 2021

The following information is available on the website (www.thepfs.org/agm)

- Annual report and Financial Statements for 2020
- Biographies for Member Directors being appointed or reappointed
- Proxy voting form.

Notes

1. How to join the meeting on the day

The meeting will take place virtually at attend.cesjoinin.com with meeting ID 30074.

All members with a registered active email address will receive an email on 20th August from Civica, our independent election scrutineer, with instructions on how to join the meeting online and how to vote by proxy. These instructions include login details that are unique to each member.

If you do not receive this email, please contact us at PFSAGM2021@thepfs.org or by calling 020 7417 3584 to receive your login details.

The virtual platform supports most common browsers including all recent versions of Chrome, Safari, Firefox & Edge.

We recommend to you login to the meeting at least 15 minutes before it begins.

2. Who can vote

Only Full Members of the Society are permitted to vote at the meeting. Full Members must have paid their subscriptions as are payable. Bye-Law 3 defines Full Members as “such persons who are:

3.1 holders of the Financial Planning Certificate or Certificate in Financial Planning qualification (Note: now includes Certificate in Financial Services) issued by the Institute* (or other qualification as the Board may deem acceptable from time to time which shall be equivalent or higher); and

3.2 admitted in accordance with the provisions of these Bye-laws upon payment of such subscription fee as the Board may from time to time determine.”

3. Right to appoint a proxy

A member is entitled to appoint another person as their proxy to exercise all or any of their rights to attend and to raise questions and vote at the meeting. A proxy need not be a member of the Society.

4. How to vote by proxy

The email sent by Civica to all members with a registered active email address on 20th August will contain a unique link that you can use to appoint a proxy and register your voting instructions electronically.

Alternatively, the proxy voting form can be found at www.thepfs.org/agm, or you can request to have a copy sent to you by post by emailing PFSAGM2021@thepfs.org or calling **020 7417 3584**.

The form should be completed, signed and then either emailed to PFSAGM2021@thepfs.org or posted to:

**The Company Secretary
The Personal Finance Society
3rd Floor, 20 Fenchurch Street
London EC3M 3BY**

Proxy appointments and voting instructions, including any amendments, must be received by **2pm BST on Monday, 13th September 2021**. You will not be able to submit a proxy vote after this time, however, you may attend and vote during the meeting.

Please note that members are only entitled to vote once. Where an individual votes online and submits a hard copy proxy form only the online vote will be counted. A vote cast by a member on the day of the meeting will override any previous vote cast by proxy.

* Chartered Insurance Institute



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