

Confidential

# Pre-Guidance Fact Find

A financial fact-find is essential preparation to identify and understand your financial needs based on current circumstances.

Please complete this fact-find as far as you are able. If you are not sure of any of the questions posed or your answers, please leave blank and these can be addressed during your guidance session.

Name:	
Date:	



Personal Finance Society Standards, Professionalism, Trust,



# **O** The here and now

Me - Age, family situation (married/single), dependents (age), residential status (home owner/renting/staying with family or friends)

Current Budget – your approximate income, outgoings	Monthly income	£
and the difference between them	Monthly outgoings	£
	Difference	£
Current Income (gross i.e. before tax)	From employment	£
What rate of income tax do you pay?	From benefits	£
	From pensions	£
	From investments	£
Current Assets	Asset	<u>Value f</u>
List your property, existing savings, investments, pension and life insurance, and what returns they pay if any/if known.		
<b>Compensation payments</b> - List any payments you have reprivate insurance arrangements, including dates and the a		ensation Scheme or
Source of compensation payment (e.g. Armed Forces Compensation Scheme)	<u>Amount</u>	Date of payment
	£	
	£	
	£	
	£	
	£	
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What did you do with the payments received?

Liabilities List the value of what you currently owe to others:	<u>Liability</u>	<u>Amount £</u>	Interest rate and monthly cost		
Mortgage, personal loans, credit card balances and any					
future financial responsibilities such as commitments to children or other dependants that are not covered in					
your regular budget.					
Inheritance and wills					
Record the terms of any wills or trusts that you expect to benefit from (if any). Have you made a will? If yes, where is it stored?					

### Looking ahead

#### **Goals and aspirations**

Name your goals – such as study, children, home move, career changes, retirement, travel etc. If you have several, put them in order of priority with the most important first in the list (expand list if necessary)

Goal?	By when?

#### **Changes to circumstances**

Things on the horizon that have money implications – your future care/recovery, relatives going into care, children needing further support, changes at work etc.

### **O** Know yourself

<b>Risk attitude and capacity for loss</b> Risk appetite in respect of money is not just about how comfortable you are with risk, but also about how much you can afford to lose, and how much recovery time you have if the values of money fall. This means that risk	Examples Mortgage paid by the time I stop work Risk appetite: Low 1 2 3 4 5 6 7 High Travelling round the world fund Risk appetite: Low 1 2 3 4 5 6 7 High				
appetite is usually different for different goals. If a goal requires a certain sum by a critical date you may have little appetite for risk, but for a less critical goal you may be willing to accept the ups and downs of the market for higher potential gains.	Goal: Risk appetite: Low 1 2 3 4 5 6 7 High Goal:				
Note your risk appetite in relation to your various goals. If you don't have specific goals, note what you think is your overall risk profile (1 low, 7 high). Overall risk profile: Low 1 2 3 4 5 6 7 High	Risk appetite: Low 1 2 3 4 5 6 7 High    Goal:				
Do you think you are more of a saver or a spender?					

# **O** Your concerns

Ethical concerns - Do you have investment concerns on a moral or religious basis that will affect your financial options or choices?

Are there any specific issues you want information or guidance on? If so, what are they?

Is there anything else you think I should know about you, your situation and/or your concerns?