

CII results

Explaining your coursework assignment result notification

Diploma unit: (J09) Paraplanning

Advanced Diploma unit: (AF6) Senior management and supervision

Introduction

Whether or not you have passed an assignment, you should read your results notification carefully as it will give you an indication of areas that can be improved should you need to prepare for your next submission or work on a resubmission.

Results notification

- **Online results:** A pass, fail or timed-out (e.g. missed an assignment deadline) notification and feedback codes per assignment category will be available online at www.cii.co.uk/results
- **Postal results:** Your overall assignment mark with feedback codes and commentary will be provided via Royal Mail postal services.

Marking criteria

There are four feedback codes per assignment result (A, B, C, D) each linking to your performance against the following four areas of marking:

- knowledge and understanding of the topic;
- application and analysis of the topic;
- the structure of your answer in terms of logic and coherence; and
- the use of relevant work examples and/or further reading to support answers.

Interpreting feedback codes

Select your unit below for guidance on how to interpret feedback codes:

- [\(J09\) Paraplanning >](#)
- [\(AF6\) Senior management and supervision >](#)

Original content and referencing

The originality of your assignment and use of referencing can also affect the marks awarded:

- Did your assignment have a high reliance on sourced content, rather than your own original analysis? – the deeper the level of understanding demonstrated, the higher the marks that can be awarded. Please be wary of ‘copy and pasting’ material.
- Was sourced content referenced and cited? Would it be clear to a marker which content was your own work? – credit is given for identifying relevant content from Chartered Insurance Institute study texts and further reading; but it must be clear when sourced content is used, and when your own analysis begins.

Please see the ‘Coursework assessment guidelines and instructions’ document for details on how to reference.

Unit J09

Knowledge and understanding (30% of the 100 available marks)

First feedback code

A	Your answer identified almost all of the points of content and clearly explained these	24–30 out of 30 marks	This is the factual foundation of the assignment. The essential facts should be accurate and broad enough in their scope to allow further application.
B	Your answer identified most of the points of content and described these in some depth	18–23 out of 30 marks	
C	Your answer would have benefitted by identifying more points of content and explaining these more fully	8–17 out of 30 marks	
D	Your answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–7 out of 30 marks	

Application and analysis (45% of the 100 available marks)

Second feedback code

A	Your answer showed a deep understanding of the underlying concepts and their application	36–45 out of 45 marks	This is the way in which you analyse/examine the factual information and how you interpret this information to add value to your answer (this could be in the form of conclusions, solutions, recommendations, etc). It is also important to remember that the assessor must logically be able to follow the information in assignment submissions.
B	Your answer showed essential understanding of underlying concepts and their application	29–35 out of 45 marks	
C	Your answer would have benefitted by exploring the concepts and their application in more depth	12–28 out of 45 marks	
D	Your answer would have benefitted by exploring the concepts and their application in far greater depth	0–11 out of 45 marks	

Unit J09 continued overleaf >

Unit J09

Coherent structure (20% of the 100 available marks)

Third feedback code

A	Your answer showed a high level of coherent structure	16–20 out of 20 marks	Submissions should have a clear start and a clear end. Information within submissions should also be logical and well grouped.
B	Your answer showed an essential level of coherent structure	11–15 out of 20 marks	
C	Your answer would have benefitted by structuring your content more logically and better grouping of the information	5–10 out of 20 marks	
D	Your answer would have benefitted by structuring your content logically and paying careful attention to the grouping of information	0–4 out of 20 marks	

Relevant examples and/or further reading (5% of the 100 available marks)

Fourth feedback code

A	Your answer showed considerable evidence of relevant examples and/or further reading	5 out of 5 marks	Suggestions for further reading are contained within the study text and shown on the unit syllabus. These reading lists are not exhaustive and candidates are encouraged to read further.
B	Your answer showed evidence of relevant examples and/or further reading	4 out of 5 marks	
C	Your answer would have benefitted by including more relevant examples and evidence of further reading	3 out of 5 marks	
D	Your answer would have benefitted by including a lot more relevant examples and evidence of further reading	0–2 out of 5 marks	

Unit AF6

Knowledge and understanding (30% of the 100 available marks)

First feedback code

A	Your answer identified almost all of the points of content and clearly explained these	23–30 out of 30 marks	This is the factual foundation of the assignment. The essential facts should be accurate and broad enough in their scope to allow further application.
B	Your answer identified most of the points of content and described these in some depth	15–22 out of 30 marks	
C	The answer would have benefitted by identifying more points of content and explaining these more fully	8–14 out of 30 marks	
D	The answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–7 out of 30 marks	

Application and analysis (50% of the 100 available marks)

Second feedback code

A	Your answer displayed a deep understanding of the underlying concepts and their application	39–50 out of 50 marks	This is the way in which you analyse/examine the factual information and how you interpret this information to add value to your answer (this could be in the form of conclusions, solutions, recommendations, etc.). It is also important to remember that the assessor must logically be able to follow the information in assignment submissions.
B	Your answer displayed essential understanding of underlying concepts and their application	26–38 out of 50 marks	
C	The answer would have benefitted by exploring the concepts and their application in more depth	13–25 out of 50 marks	
D	The answer would have benefitted by exploring the concepts and their application in far greater depth	0–12 out of 50 marks	

Unit AF6

Coherent structure (15% of the 100 available marks)

Third feedback code

A	Your answer was very well structured and guided the reader through the content in a highly logical manner	12–15 out of 15 marks	Submissions should have a clear start and a clear end. Information within submissions should also be logical and well grouped.
B	Your answer was sufficiently well structured	8–11 out of 15 marks	
C	The answer would have benefitted by structuring content more logically and better grouping of the information	4–7 out of 15 marks	
D	The answer would have benefitted by structuring content logically and paying careful attention to the grouping of information	0–3 out of 15 marks	

Relevant examples and/or further reading (5% of the 100 available marks)

Fourth feedback code

A	Your answer was supported by excellent evidence of relevant examples and/or further reading	5 out of 5 marks	Suggestions for further reading are contained within the study text and shown on the unit syllabus. These reading lists are not exhaustive and candidates are encouraged to read further.
B	Your answer was supported by relevant examples and/or further reading	4 out of 5 marks	
C	The answer would have benefitted by including more relevant examples and/or evidence of further reading	3 out of 5 marks	
D	The answer would have benefitted by including several more relevant examples and evidence of further reading	0–2 out of 5 marks	